



# WAYAMBA UNIVERSITY OF SRI LANKA KULIYAPITIYA

## REGISTRATION OF SUPPLIERS FOR THE YEAR 2022

Applications are invited from suppliers and Contractors who wish to register with the Wayamba University of Sri Lanka for the supply of under mentioned items, services and constructions for the year 2022. Suppliers will be registered under 43 categories.

Separate application should be submitted for each Group, if registration is sought for more than one Group. A nonrefundable fee of Rs.2000/= should be paid for the registration for **each Group** by a bank draft, valid for 90 days, drawn in favor of “**Wayamba University of Sri Lanka**” and should be attached to the application. **Cheques and money orders will not be accepted.** The University reserves the right to accept or reject any application.

Suppliers who have not responded to letters calling for quotations or defaulted or dishonored the orders awarded during the year 2021 will be considered for registration upon a decision taken by the University Procurement Committee. Quotations usually be called from registered suppliers, but the University reserves the right to call quotations from other sources as well to obtain competitive offers or when number of suppliers are limited.

The suppliers those who wish to register for the year 2022 should agree to offer a credit facility for a period of at least 30 days.

A copy of business registration and the VAT registration , National Identity Card / Cards should be sent along with the application. Applicants who wish to register themselves for construction contracts should submit a copy of **CIDA** Registration, along with application in addition to the above certificates.

The details of the categories / sub categories and specimen application are given below. The document can also be downloaded from University Web Site [www.wyb.ac.lk](http://www.wyb.ac.lk). The envelope containing application marked as “**Application for Registration of Suppliers -2022**” on the top left hand corner should be sent under registered post to the “**Senior Assistant Bursar / Supplies, Wayamba University of Sri Lanka, Kuliyaipitiya**” on or before **12<sup>th</sup> November 2021.**

Any clarifications could be obtained from Senior Assistant Bursar/ Supplies, Wayamba University of Sri Lanka. (T.P. 037-2283617)

Registrar,  
Wayamba University of Sri Lanka,  
Kuliyaipitiya.  
07-10-2021

## *Procurement of Goods*

### **Group No 01**

#### **Stationery and Office Consumables**

- 1.1 Printing Papers, Materials, Typing Sheets, Roneo Papers, Carbon papers, Envelopes, File Covers, C.R. Registers, Pad Ink, Ink Pads, Pins , Paper Clips , Staplers , Stapler Pins , Paper Weights , Pens (Ball Point) , Pencils, Chalks, Rubber Stamps, Magi Boards & Magi Board Pens etc..
- 1.2 Photo Copy Papers & Computer Stationary
- 1.3 Books & Periodicals.

### **Group No 02**

#### **Photocopy Machines, Toners, Cartridges and Ribbons etc**

### **Group No 03**

#### **Office Furniture**

- 3.1 Office Furniture (Wooden)
- 3.2 Office Furniture (Steel)
- 3.3 Office Furniture (Fiberglass)
- 3.4 Polymer and plastic Furniture
- 3.5 MDF Furniture

### **Group No 04**

#### **Office Equipment**

- 4.1 Calculators, Photocopiers, Electric and Manual Typewriters, Communication Equipment, Roneo Machines, Fax Machines etc.
- 4.2 Computers, Computer Software and Hardware Items.
- 4.3 Audio Visual Equipment & Consumables
- 4.4 Electronic Equipment & Consumables
- 4.5 CCTV Camera Systems

### **Group No 05**

#### **Electrical Goods and Appliances.**

- 5.1 Deep Freezers, Refrigerators, Washing Machines
- 5.2 Generators, Air – Conditioners.
- 5.3 Fan, Ovens , Vacuum Cleaners, Floor Polishers, Hot Cupboards, Water Dispenser, Electric Kettle, Water Filter.
- 5.4 Television, Video Recorder, Voice Recorder,

### **Group No 06**

#### **Laboratory Chemicals and Equipment.**

- 6.1 Laboratory Equipment & Microscopes
- 6.2 Laboratory Chemicals, Molecular Regents and Glassware
- 6.3 Agro Chemicals
- 6.4 Organic Fertilizers / Chemical Fertilizers

- 6.5 Nursery Materials / Plants
- 6.6 Laboratory Consumables ( pipette tips, plastic tube etc)
- 6.7 Medical Equipment and Model
- 6.8 Manikin
- 6.9 Instruments and Related Instruments for Engineering Labs

### **Group No 07**

#### **Food grade chemical & Reagents**

- 7.1 Milk Production Raw Materials
- 7.2 Enzyme
- 7.3 Calcium Chloride
- 7.4 Approved Coloring & Flavors

### **Group No 08**

#### **Chemical & Reagents Related to Animal Biotechnology**

- 8.1 Taq Polymerase Enzyme.
- 8.2 DNTP
- 8.3 100 Base Pair Ladder
- 8.4 Bovine Serum Albumin ( BSA)

### **Group No 09**

#### **Veterinary Medical Items & Equipment Related to Animal Management.**

- 9.1 Veterinary Medicinal Items
- 9.2 Medical Aids
- 9.3 Feed Ingredients
- 9.4 Equipment Related to Breeding
- 9.5 Food , Water Equipment & Cage for Animal etc

### **Group No 10**

#### **Motor Spare Parts**

- 10.1 Motor Spare Parts and Vehicle
- 10.2 Tyres ,Tubes & Batteries.
- 10.3 Vehicle System Training Simulators & Tools

### **Group No 11**

#### **Hardware Items and others.**

- 11.1 Paints, Polish, Wax, Varnish, Thinner and Turpentine
- 11.2 Steel, G.I Sheets & Pipes, Wire Nails, Bolts and Nuts, Water Tanks, Hoes, Pickaxe, Wheel – Barrows, Crowbars etc.
- 11.3 PVC Pipe & Fittings
- 11.4 Crockery, Cutlery, Sanitary – Ware and Kitchen Utensils Bathroom Fittings.
- 11.5 Brooms, Brushes and Ekel Brooms
- 11.6 Rubberized and Coir Mattresses
- 11.7 Bulbs, Wires, Meters, Cables, Switches, Plug Tops, Holders and Other Electrical Appliances.

11.8 Bricks, Sand, Rubble, Metal and Lime, Cement, Tiles, Glasses

11.9 Timber and Sawn Timber

**Group No 12**

**Sports Good.**

12.1 Sport Good

12.2 Sports Equipment

**Group No 13**

**Sport Wear.**

13.1 Sport Wear

**Group No 14**

**Pharmaceuticals.**

**Group No 15**

**Uniform Textile , Curtain Materials, Shoes, Raincoats**

15.1 Cloth for Uniforms

15.2 Curtain Materials

15.3 Shoes ( normal )

15.4 Protective Shoes

15.5 Raincoats , Overall Kits

**Group No 16**

**Safety Equipments**

16.1 Fire extinguisher etc

16.2 Fire Protective Equipment

**Group No 17**

17.1 Medals (Bronze / Gold plated)

17.2 Degree Scrolls

17.3 Degree Cloaks

17.4 Garlands

***Procurement of Services***

**Group No 18**

**Repairs to Office Equipment**

18.1 Repairs of Manual & Electronic Typewriters & Office Equipments & Calculators.

18.2 Repairs of Computers , Printers, Photocopy Machines, Fax Machine .

18.3 Repairs of Refrigerators, Deep-freezers & Air – Conditioners

18.4 Repairs of Audio, Visual Equipment.

18.5 Repairs of Communication Equipment (eg: Fax Machine)

18.6 Repairs of Medical Instruments.

## **Group No 19**

### **Printing Activities & Binding of Books**

- 19.1 Printing Works & Book Binding.
- 19.2 Printing ID Card, Students Record Books

## **Group No 20**

### **Rattaning of Chairs**

## **Group No 21**

### **Supply of Purified Water**

- 21.1 Supply of Purified Water from Bowsers.

## **Group No 22**

### **Tube Well**

- 22.1 Supply of Maintenance and Service of Tube Well Water Pumps
- 22.2 Construction of Tube Well

## **Group No 23**

### **Electrical Generators**

- 23.1 Maintenance and Service of Electrical Generators

## **Group No 24**

### **Motor Vehicle Repairs**

- 24.1 Motor Vehicle Repairs , Servicing & Lubrication
- 24.2 Auto A.C, Auto Electrical, Tinkering & Painting , Engine Repairs, Upholstering

## **Group No 25**

### **Cleaning & Janitorial Services,**

- 25.1 Offices ,Lecturer Halls ,Quarters etc
- 25.2 Gully Services
- 25.3 Landscaping
- 25.4 Curtain Materials
- 25.5 Dry cleaning services / Laundry services
- 25.6 Laundry of Laboratory Coats
- 25.7 Laundry of Mattress Cover ,Towels , Pillow Covers
- 25.8 Service for transportation and burred or cremate dissected cadaveric debris and waste

## **Group No 26**

### **Interior Decorators**

- 26.1 Interior Decorators (Curtains, Vertical Blinds, Glass Tinted and Stickers ,Floral Arrangements )

## **Group No 27**

### **Labour Outsource Services**

- 27.1 Supply of Labour Services
- 27.2 Supply of Security Services

**Group No 28**

**Hiring of Vehicles**

28.1 Hiring of Vehicles: From Kuliypitiya and From Makandura. ( Car, Van, Bus, Lorry etc )  
It should be clearly mentioned from which premises this service can be provided

**Group No 29**

**Construction Machinery**

29.1 Hiring of JCB, Backho, Earth Moving Machine, Tipper, Trucks, Earth Compacting Machine.

**Group No.30**

**Hiring of Canapees**

**Group No.31**

**Catering Services**

**Group No.32**

**Library Books and Magazines (Publishers and Local Representatives)**

**Group No.33**

**Service of Fire Extinguisher / Fire Protective Equipment.**

**Group No.34**

**Photography, Videography of Convocations**

*Procurement of Works*

**Group No.35**

**Computer Networking**

**Group No.36**

**Aluminium Fabricators** (Aluminium Partition, Gypsum Board Partition, Suspended Ceiling, MDF Partition)

**Group No.37**

**Steel and Stainless Steel Fabricators** (Fence, Heavy steel Furniture, Balustrades, Welding Works, Trusses)

**Group No.38**

**Road Construction Contractors**

**Group No. 39**

**Building Construction Works, Repairs, Renovation, Extensions, Colour Washing and Rehabilitation Works.** (Copy of the CIDA registration should be attached)

**Group No. 40**

**Carpentry Items and Accessories**

**Group No. 41**

**Workshop Machineries Tools and Supplies**

**Group No. 42**

**Welding and Forging Supplies & Accessories**

**Group No. 43**

**Electrical & Electronic Components and Accessories**

*Specimen Application for Registration as Suppliers – 2022*

*Wayamba University of Sri Lanka*

01. Name of the Business Organization : .....
02. Address : .....
- .....

03. Contact Details

- ❖ Telephone numbers : .....
- ❖ Fax numbers : .....
- ❖ E-mail addresses : .....

04. Type of the Business Organization ( put a tick (✓) mark on the relevant cage

Sole Proprietor	<input type="checkbox"/>
Partnership	<input type="checkbox"/>
Limited Liability Company	<input type="checkbox"/>
Government Owned Venture	<input type="checkbox"/>
Corporation	<input type="checkbox"/>

05. Name of the Owner/ Owners : .....
- .....

06. N.I.C No & Passport No : .....

07. Whether Manufacturer, Sole Importer, Sole Agent, Sole Distributor or  
Stockiest etc : .....

08. Business Registration Number : .....

09. Nature of the Business : .....

10. Name of the Banks and Account Numbers : .....

11. VAT Number

- TIN Number : .....

12. Group number and sub group numbers of which registration is sought

I. Group No

II. Sub group

**\* (Separate applications should be made for each Group of items/ Group of service, if registration is sought for more than one Group of item / Group of service)**

13. Whether agreeable to give minimum 30 days credit facility: .....
14. Other available facilities, transportation, storage etc : .....
15. (I) Bank Draft : .....
- (II) Amount : Rs. ....

A copy of the following certificates are annexed. ( put a tick (✓) mark on the relevant cage

- |   |                                    |                          |
|---|------------------------------------|--------------------------|
| 1 | Business Registration certificates | <input type="checkbox"/> |
| 2 | VAT Registration certificates      | <input type="checkbox"/> |
| 3 | National Identity Card or Cards    | <input type="checkbox"/> |
| 4 | CIDA certificates                  | <input type="checkbox"/> |

Date :.....

.....

Signature of Applicant  
Official Rubber Stamp