Wayamba University of Sri Lanka

QUALITY ASSURANCE & ENHANCEMENT POLICY 2018

On the recommendation of the Senate, the Council of the Wayamba University of Sri Lanka, as the governing authority of the Wayamba University of Sri Lanka, by resolution adopts the following policy.

Dated: 28.06.2018

Last amended: Not applicable

Signature: Signed

Position: Vice Chancellor, Wayamba University of Sri Lanka

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CONTENTS

Wayamba University of Sri Lanka

1 Name of policy

This is the Quality Assurance & Enhancement Policy 2018.

2 Commencement

This policy commences on 01.10.2018

3 Policy is binding

This policy binds the University, staff, students and affiliates.

4 Overview

The aim of the University's quality assurance and quality enhancement policy is to enhance the effectiveness of its core activities of learning, teaching, research, outreach and their effective management. The policy addresses all areas of University activities contributed to, and aligned with, the University's Strategic Goals.

5 Application

This policy applies to academic, administrative and non-academic staff, students, other stakeholders and all activities of the University.

6 Policy Statements

(1) The University aims for excellence in learning, teaching, research and outreach and is committed to assure the quality of all its activities.

(2) Continuous quality improvement in learning, teaching, research and outreach is embedded in the University's planning process and supported by the University's policies and procedures and action plans.

(3) Quality assurance and continuous improvement are understood to be the joint responsibility of staff, management, and the governance bodies of the University.

(4) The University's approach to continuous quality improvement involves four stages:

(a) Plan - identify our goals and our approach to achieving them

(b) Implement - implement our approach to achieving our goals

(c) Review - measure and reflect on our performance against our goals

(d) Improve - identify performance gaps and improvement opportunities and adjust our approach as required.

Each stage of continuous quality improvement is carried out with reference to:

- the Higher Education Standards, Quality Assurance & Accreditation (QAA) Framework of University Grants Commission (UGC) and other external requirements;

- the University's strategic plan;
- accepted good practices;
- external benchmarks and;
- stakeholder views

(5) Key institutional mechanisms which are integrated into the University's continuous quality improvement cycle are as follows:

(a) Plan

The University's broad strategic directions are set out in the University's strategic plan which serves as a road map of achieving excellence across the University at all levels.

(b) Implement

(i) Strategies and actions to achieve the goals in the strategic plan are outlined in the University's action plan focussing on various organisational units and individual members of staff.

(ii) University policies and procedures provide a framework that supports the implementation of strategies and actions.

(iii) The University implements its action plan to ensure achieving its goals comply with legislative, regulatory and reporting obligations.

(c) Review

(i) The University (lead by Strategic Management Committee) evaluates its achievements against the University's action plan and regular progress reports are provided to Senate and Council.

(ii) Its quality assurance processes are evidence-based, where outcomes and feedback from stakeholders (including students, staff, employers and the community, as appropriate) will provide the basis for analyses and conclusions on which improvements are planned.

(iii) Key performance data is monitored regularly by the Council, Senate and organisational units to inform decision-making.

(iv) Internal quality reviews of organisational units and audit activities of areas of activity are conducted and acted upon by the University in accordance with the review procedure.

(v) Annual and periodic reviews of study programmes are conducted by the Faculties in accordance with the Academic Quality Enhancement Framework (AQEF) of the University.

(vi) Course units and teaching are evaluated regularly in accordance with the Evaluation of Teaching and Courses procedure.

(vii) The outcomes of institutional reviews conducted by external agencies (QAC of UGC) are considered in quality improvement action plans.

(viii) Formal surveys and feedback mechanisms are carried out in priority areas as appropriate.

(d) Improve

(i) The University's action plans are revised annually with reference to the outcomes of review processes.

(ii) Action plans to implement improvements identified through rigorous internal review activities are developed, best practices are exchanged and progress is monitored in accordance with relevant procedures.

7 Responsibilities

(1) Quality management is the responsibility of all organisational units and all staff.

(2) The Senate is responsible for providing quality assurance in respect of academic activities.

(3) Internal Quality Assurance Unit (IQAU) and Internal Quality Assurance Management Committee ensure that strategies and activities are in place to enhance quality management and ensure compliance with the requirements of the Quality Assurance & Accreditation Framework of the UGC and AQEF across the University.

(4) Strategic Management Committee reviews the progress of the implementation of action plans and strategic plan.

(5) Responsibilities for managing other mechanisms for assuring and improving quality are included in relevant policies and procedures.

8 Rescissions and replacements

Not applicable

NOTES

Quality Assurance and Enhancement Policy 2018

Date adopted: 28.06.2018

Date commenced: 01.10.2018

Administrator: The Council and the Senate

Review date: 30.09.2023

Rescinded documents: Not applicable

Related documents: All other policies of the University Policy framework

Academic Quality Enhancement Framework

Quality Assurance & Accreditation Framework of the UGC

Sri Lanka Quality Framework (SLQF)

AMENDMENT HISTORY

Provision	Amendment	Commencing
	Not applicable	